

**FACULTY ADVISOR APPROVAL FOR REQUESTED HOUGHTON FUND GRANTS**

Date: \_\_\_\_\_

- 1. **Student Name:** \_\_\_\_\_
- 2. **Faculty Advisor Name:** \_\_\_\_\_
- 3. **Estimated Expenses** (Please list each item showing the expense total estimated price)  
\*\*Do not include any sales tax; for a tax-exempt certificate, please see Kayla, [kbauer@mit.edu](mailto:kbauer@mit.edu)

Item Name	Vendor	Price

**\*If the student is 3+ years, the total should reflect only half of the expenses listed above.**

**Total on this form: \$** \_\_\_\_\_

**If you are applying for Travel Funds, please fill out the below:**

Conference Name or Travel Reason: \_\_\_\_\_

Dates of Travel: \_\_\_\_\_

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**I hereby confirm that the above claim is for legitimate expenses related to the student's PAOC education:**

**Advisor's Name:** \_\_\_\_\_

**Advisor's Signature:** \_\_\_\_\_

**Houghton Approval:** \_\_\_\_\_